



Be part of a growing Employee Owned Company!

Truckee Rents is now hiring for the following full time position:

RENTAL COUNTER AND YARD ASSOCIATE

Duties include, but are not limited to:

Rental Counter

- Schedule and process rental equipment orders and contracts
- Assist customers with rental equipment questions and concerns
- Greet customers when entering and leaving establishment
- Knowledge of all store products and services
- Handle cash transactions with customers
- Scan goods and collect payments
- Answer phones

Rental Yard

- Check in and out rental equipment
- Load and unload rental equipment
- Pickup and Delivery of rental equipment
- Inspect rental equipment for damage prior to rental and upon return of equipment
- Perform daily inspection on rental equipment and tools
- Light servicing and maintenance of rental equipment
- Drive and operate forklift
- Ability to lift up to 100 lbs. to 150 lbs.
- Attend all required safety meetings and trainings
- Requires continuous physical activity including walking, standing, stooping, climbing, lifting and maneuvering heavy material and equipment

Required Skills:

- Clean driving record
- Outstanding customer service
- Outgoing and friendly
- Communication and time management skills
- Attention to detail and mathematical skills
- Ability to Multitask
- Ability to stand for an extended amount of time
- Previous rental equipment knowledge is a plus
- Point of Sale system knowledge is a plus
- Ability and willingness to work flexible hours including evenings, weekends and holidays

Candidates should be able to work in a fast paced environment and enjoy being part of a team

Benefits include medical, dental, vision, vacation and sick pay, significant store employee discount and participation in Employee Stock Ownership Program (ESOP)